

**SPRSA – Selah Park and Recreation Service Area Board 214 S. 3<sup>rd</sup> Street, Selah, WA 98942  
(509) 901-1838, SelahAquaticCenter@gmail.com**

**APPLICATION FOR EMPLOYMENT – NEW EMPLOYEE**

Position(s) Applying For (Required): \_\_\_\_\_

Date of Application: \_\_\_\_\_ **(Applicants will be HIRED in the order received)**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Cell: \_\_\_\_\_ Home/Work: \_\_\_\_\_ Preferred: \_\_\_\_\_

Do you have voicemail set up: YES NO Can you receive text messages: Yes NO

E-Mail Address: \_\_\_\_\_ Best time to contact you is: \_\_\_\_\_

WORK PERMIT CONSIDERATIONS:

Are you under 18 years of age and still in High School? YES NO Are you under 16 years of age? YES NO

*If you are not a citizen of the United States, are you eligible to work in the U.S. and would be able to provide the necessary documents of proof of the legal right to work upon hire? YES NO NOT APPLICABLE*

Have you ever been convicted of a felony? \_\_\_\_Y\_\_\_\_N, If yes, give date, place, offense and outcome *(Previous convictions do not necessarily disqualify an applicant from employment)* \_\_\_\_\_

Date available for work \_\_\_\_\_ Desired pay rate \_\_\_\_\_

Hours available to work: \_\_\_\_\_

Hours unavailable to work: \_\_\_\_\_

**Conflicts (other jobs, classes, clubs, camps, regularly scheduled activities):** \_\_\_\_\_

**EDUCATION/TRAINING**

<u>Name of High School, Technical School, and/or College</u>	<u>City, State</u>	<u>Course of Study and Degree</u>	<u>Month/Year of Degree</u>

**CERTIFICATIONS – INCLUDE A COPY OF ALL CERTIFICATIONS WITH THIS APPLICATION**

*Summarize special job-related skills and qualifications acquired from training or other experience.*

**OTHER QUALIFICATIONS**

*Summarize additional and relevant job-related skills and qualifications acquired from employment or other experience.*

List any additional information you feel may be helpful to us in considering your application.

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**REFERENCES (REQUIRED) Please INCLUDE at least one present or former supervisor.**

Name E-Mail Address Phone Relationship

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**EMPLOYMENT HISTORY - Start with your present or last job.**

Company Name Address

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Telephone Number(s) E-Mail Address

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Job Title Supervisor Name/Title

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Reason for Leaving May we contact your Supervisor

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Dates Employed

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Job Duties (If you need additional space, please continue on a separate sheet of paper)

**2025 WEEKEND REQUIREMENTS: ALL STAFF MUST WORK 10 WEEKEND SHIFTS.**

**PLEASE CIRCLE DAYS YOU WILL WORK – THIS IS A COMMITMENT SO MAKE SURE YOU INCLUDE THESE ON YOUR CALENDAR ONCE YOU ARE HIRED AS YOU WILL BE SCHEDULED FOR THE DATES.** These are filled as applications are received. Applicants who are hired after their preferred weekend dates are filled will be asked to select other dates.

\*NOTE: July 12 & 13 is AAU Swim meet in Toppenish, July 25, 26, 27 is Swim Team Championships

**SATURDAYS**

**JUNE 14 10am-4pm JUNE 14 2pm-9:30pm**

**JUNE 21 7am-2pm JUNE 21 2pm-9:30pm FULL**

**JUNE 28 7am-2pm JUNE 28 2pm-9:30pm FULL**

**JULY 5 7am-2pm JULY 5 2pm-9:30pm**

**JULY 12 10am-4pm JULY 12 2pm-9:30pm**

**JULY 19 7am-2pm JULY 19 2pm-9:30pm FULL**

**JULY 26 7am-2pm JULY 26 2pm-9:30pm**

**AUG 2 10am-4pm AUG 2 2pm-9:30pm**

**AUG 9 7am-2pm AUG 9 2pm-9:30pm HG only**

**AUG 16 7am-2pm AUG 16 2pm-9:30pm**

**AUG 23 7am-2pm AUG 23 2pm-9:30pm**

**SUNDAYS**

**JUNE 15 10am-4pm JUNE 15 4pm-9:30pm FULL**

**JUNE 22 10am-4pm JUNE 22 4pm-9:30pm FULL**

**JUNE 29 10am-4pm JUNE 29 4pm-9:30pm FULL**

**JULY 6 10am-4pm JULY 6 4pm-9:30pm**

**JULY 13 10am-4pm JULY 13 4pm-9:30pm**

**JULY 20 10am-4pm JULY 20 4pm-9:30pm**

**JULY 27 10am-4pm JULY 27 4pm-9:30pm**

**AUG 3 10am-4pm AUG 3 4pm-9:30pm**

**AUG 10 12:30-6pm AUG 10 4pm-9:30pm**

**AUG 17 10am-4pm AUG 17 4pm-9:30pm**

**AUG 24 10am-4pm AUG 24 4pm-9:30pm**

**SWIM INSTRUCTORS ONLY: CIRCLE SESSIONS AVAILABLE TO WORK**

**MORNING (9:45-NOON MON-FRI 1 WEEK)**

**JUNE 16-20    JUNE 23-27    JULY 7-11    JULY 14-18    JULY 21-25    JULY 28-AUG 1    AUG 4-8**

**EVENING (5:30-6:30 MON,WED, FRI 2 WEEKS – NO FRIDAY THE SECOND WEEK)**

**JUNE 16-25**

**JULY 7-16**

**JULY 28-AUG 6**

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

*We consider applicants for all positions without regard to race, color, religion, creed, sex, sexual orientation, national origin, age, disability, martial or veteran status, or any other legally protected status.*

**APPLICANT'S STATEMENT**

I certify that answers contained in this application are correct to the best of my knowledge, and I understand that my misstatement or omission of information is grounds for ending the hiring process or dismissal.

I authorize verification of information provided on this application; and authorize the reference listed above to give you all pertinent information concerning my previous employment; and release all parties from all liability for any damage that may result from furnishing this information.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be charged by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

**Please return application:  
OR**

Mail to: Selah Aquatic Center, 214 S. 3<sup>rd</sup>, Selah, WA 98942  
Email to: SelahAquaticCenter@gmail.com

**CRIMINAL BACKGROUND CHECK DISCLOSURE STATEMENT**

In connection with your employment application or your actual employment, SPRSA may obtain a "criminal background report" about you for employment purposes. The information contained in such criminal background reports may be used by SPRSA for employment purposes, such as hiring you. A "criminal background report" may contain the following types of information about you: criminal history including felony filings, misdemeanor filings, and motor vehicle records, etc.

If SPRSA obtains a criminal background report or an investigative criminal background report about you, and if SPRSA considers any information when making an employment decision that directly and adversely affects you, you will be provided with a copy of the applicable reports before the decision is finalized.