*Selah Park & Recreation Service Area* Chairperson: Kelliann Ergeson

*Regular* *Board Meeting at Selah City Hall* Vice Chair: Roger Bell

*6:00pm Monday, November 20, 2023* Secretary: Heidi Herzog

 Board Members:Carol Holden

David Lemmon

 Norma Smith

**MINUTES**

1. Call to Order: 6:08pm
2. Roll Call: Kelliann, Heidi, Roger, Carol, David, Aimee Ozanich Secretary, Zack Schab, Norma has an excused absence due to illness.
3. Public Comment: None
4. Approval of Meeting Minutes from October 16, 2023, Carol moved to approve, Kelliann seconded, motioned passed unanimously
5. General Business -

County Report -

* 1. Treasurer’s Report October 2023 - See attached
	2. Bond payment will be $368,237.98 in December payment the balance will be $84,675.02
1. Approval of claims for payment: Roger motioned to approve, Kelliann seconded, motioned passed unanimously
2. M&O (Donated Funds)
	* 1. Banner Bank - $131.89
		2. Cascade Natural Gas -$51.09
		3. City of Selah - $297.20
		4. E3 Solutions, Inc. (Fire Alarm/Security) - $59.57
		5. Helms True Value - $\_\_\_
		6. Helms True Value - $\_\_\_
		7. Noel Corporation/Pepsi - $\_\_\_
		8. Oxarc, Inc - $13.19
		9. Aimee Ozanich - $399.96
		10. Pacific Power - $1048.50
		11. Spectrum - $195.02
		12. Total Energy Mgt. & HVAC - $473.82
			1. Discussion about the service call and is there a possibility of who to contact to find out more about the need for both heaters and if a manufacturer can send out someone to determine the status of the heater.
		13. WM Smith & Associates, Inc - $\_\_\_
		14. SPRSA – SUI - $3.64
		15. SPRSA – Fed WH - $100.00
		16. SPRSA – Medicare - $26.38
		17. SPRSA – OASDI - $112.76
		18. SPRSA - WA Cares - $5.28
		19. SPRSA – WA Fam Fund - $7.27
		20. SPRSA – WA Ind Insurance - $29.69
	1. Pool Construction (Bond Funds)
		1. WM Smith & Associates, Inc - $
	2. Pool Operations (Banner Bank account)
		1. Roger Bell $381.44 Reimbursement for brick installation (check #1046)
3. Selah Aquatic Center – Operations
	1. Monthly BBMAC Financial Report (Revenue and Expenditures, including Payroll)
	2. 2023 Season - Winterization Update – Water to building turned off, pool pumps off, water features winterized, will run the main pump and the river in very cold temperatures (single or negative digit temps)
4. New Business
	* 1. Resolution No. 04-23: Bond Excess Property Tax Levy – brief explanation of history of the bond collection rate. Carol is concerned about collecting excess funds and what the interest money is spent on. An explanation ensued that explained that the county determines the rate, we just determine what amount that we believe that we need to pay our bond payment. We are acting in accordance with the law and have a licensed bond underwriter and are acting in accordance with his recommendations. Carol moved to approve the resolution at whatever rate is necessary, Heid seconded the motion, motioned passed unanimously .
5. Old Business -
6. Shade Structure Design/Installation – Kelliann talked to NAC and they will work on something. David talked to someone, and they recommend Tri-Ply. Roger reminded that we need to tell the people who are cutting into the concrete that there are sections in the concrete with slip joints. They can do some damage if they are not done correctly. Aimee talked to Yakima Shade & Awning, and they have found someone who is willing to do the engineering and we will see something done in January or February. It would need to be reviewed by NAC. Carol was wondering about going outside the fence. That would be a consideration from the City.
7. Selah Parks Foundation Brick Installation - The bricks are installed, and we have reimbursed Roger for the cost of the installation of the bricks. Aimee needs to unlink the bricks from the website.
8. SPRSA Financial Plan - Carol has no update currently but has the Quicken report to use for next year’s budget. Carol doesn’t know what our sources of money is outside the revenue and donation. We need to figure out the sources of revenue. The donation was from last year and this year we had no donations. There is nothing to sort with this.
9. Board Member Communications -
	1. Roger Bell’s election as the Mayor of Selah. He will be at the December SPRSA meeting. At January 9th meeting, he will appoint two people to be on the SPRSA board. He will also have to step down from SDA and Chamber positions. This will eliminate any conflict of interest and conflict of perception. He had a conversation with Public Works that we don’t have a meter to measure water and sewer rate, so it is not very accurate.

1. Next meeting date: December 18, 2023, at Selah City Hall @ 115 W Naches Ave, Selah, WA 98942

1. Adjournment: 7:30pm