

MEETING MINUTES

A. Call to Order

Meeting called to order at 5:45 PM.

B. Roll Call

All board members were present except David with an excused absence. Audience members in attendance were Krystal Poplawski, Dave Kearby, Scott Willey, Elyse Kuebler, Heidi Herzog, and Diane Smith.

C. Public Comment:

Krystal helped man the booth for the pool during Community Days. Many people were unaware that the pool is open this summer but quite a few people were interested in swim lessons. Scott Willey (Pool Manager) and Elyse Kuebler (Head Swim Instructor) introduced themselves.

D. Approval of Meeting Minutes from April 29, 2019 and May 6, 2019.

Action: Aimee motion to approve the meeting minutes for April 26 and May 6, 2019. Kelliann seconded the motion. All approved in favor, motion passed.

E. General Business

1. County Report

a. Treasurers Report April 2019

Discussion: A brief review was had regarding the accounts.

2. Approval of claims for payment:

Discussion: The items regarding the M&O levy were discussed. The Print Guys is for the Selah Journal advertisement. YAC was for the WSI training, as per the budgeted line item for staff training. The claims for the pool construction were discussed. The Pacific Power amount was updated to reflect the overage from the \$15,000 installment check previously paid.

Action: Aimee motion to approve the claims for payment. Diane seconded the motion. All approved in favor, motion passed.

a. M&O Levy

i. Selah Journal - \$275.00

ii. Print Guys - \$216.44

iii. YAC – \$125.00

b. Pool Construction

i. Strata - \$1838.00

ii. Pacific Power (underground conversion) - \$14,714.00

iii. Pacific Power (General Service Contract) - \$9,013.00

F. New Business

Discussion: All resolutions were reviewed. The recommended amount for the cash register and concessions register is \$250. The SPRSA bank account to hold \$750. The auditing and investment officers (Roger, Aimee, and Kelliann) will maintain.

Action: Norma motion to approve the claims for payment. Diane seconded the motion. All approved in favor, motion passed.

1. Resolution No. 03-2019 – Authorization of Petty Cash Funds

2. Resolution No. 04-2019 – Authorized Signers on Financial Accounts

3. Resolution No. 05-2019 – Authorized Signatory

G. Selah Aquatic Center – Construction Project

1. Update from Don Kearby, Construction Manager (LWA)

Discussion: The current plan is to pour concrete tomorrow. The forecast shows that it may rain tomorrow which would set the project back two weeks as the concrete company is unable to reschedule until a later date. The filter equipment and plaster for the pool is prepared and ready to go. The President of Pease and Sons has taken lead on the schedule since last SPRSA met, contractually the completion date is June 14th. The parking lot restoration moves the approximate completion date as June 24th. Discussion was had regarding NAC's budget. Dave could explore more into the cost of FF&E items such as the cost of the pool equipment. He will look into vendors and then SPRSA can proceed. Budget and quality wise SPRSA is in good shape. Kelliann updated the board on the Pacific Power conversion contract. Roger expressed appreciation for Don's hard work on the project.

- a. Budget Review
 - i. Brent Harding's email
- b. Construction Schedule
 - i. Substantial Complete - Update
- c. Weekly Construction Meetings Review
 - i. \$2,000.00 credit opportunity if SPRSA completes final cleaning
 - ii. Utility Yard

H. Selah Aquatic Center Operations

1. Fee Schedule

Discussion: The fees were discussed. Several questions and concerns from the audience were addressed, including the rules regarding reentry, punch cards for adult exercise sessions, and the cost associated with daycare groups. Aimee clarified that admission would apply to each session, regardless of how long they would be present at the pool. Everyone was on board with the suggested costs, including those from the audience.

Action: Kelliann moves to approve fee schedule as revised. Roger seconded the motion. All approved in favor, motion passed.

2. Hiring Decisions – Aimee Ozanich

a. Interview Panel and Schedule

Discussion: Interviews for lifeguards, cashiers, head guards, and swim instructors are scheduled for the week of June 2nd. The panel will include Aimee, Scott, Elyse, and Rainan.

3. Basketball Hoops – Health District Requirements

Discussion: The previously incorporated basketball hoops will need to meet the parameters for the health district's standards. The health district will need to know the operational plans among other information. SPRSA board members are in favor of purchasing for the new facility using bond funds. SPRSA will address the operational requirements in the future.

I. Board Member Communications

1. M&O Levy – Information on SPRSA

Discussion: Kelliann requested M&O Levy information on the website more accessible. Diane, Krystal, and Kelliann requested information to be added for the website. Rainan will update that. Heidi, Krystal, and Kelliann discussed visuals and plans for the postcards. Roger suggested having a pool open house. Diane also suggested asking Tree Top to donate sparkling apple cider and Krystal could live stream it on Facebook. Heidi suggested a post card regarding pool opening and preliminary levy information.

J. Next meeting date: June 3, 2019 at the Civic Center

K. Adjournment: 7:07PM