

Selah Park & Recreation Service Area
Board Meeting
5:30pm Monday, February 4, 2019
Selah Civic Center

Chairman:
Vice Chair:
Secretary:
Board Members:

Kelliann Ergeson
Norma Smith
Aimee Ozanich
Diane Underwood
Roger Bell
Rainan Viernes – Late arrival
David Lemmon

MEETING MINUTES

Call to Order: 5:41pm

Roll Call: All board members present except Norma who was excused. Rainan will be late due to weather.

Public Comment: \$50K was raised by the fundraiser. The fund is now at \$79K

Approval of Meeting Minutes: Tabled as she was not yet present and then had not had a chance to complete them.

General Business

1. City Report –
 - a. Financials – Not discussed
2. County Report – The board reviewed reports and summary of each of the accounts' activities.
 - a. Treasurer's Report:
 - b. Approval of claims for payment: Roger motioned to approve all bills – amended in the original agenda. Kelliann seconded the motion. All were in favor, motion passed.
 - c. Pool Construction: We will need to move funds from the investment pool to cover this.
 - i. LWA Services \$2660
 - ii. GNNorthern \$721
 - iii. GNNorthern \$649
 - iv. GNNorthern \$931

Study Session:

1. Selah Aquatic Center Operations
 - a. Kelliann reported that The MRSC (through Linda Gallagher) has an excellent site to review material regarding HR. The good sites to look at include the Metropolitan Park district for the website and hiring procedures. Kelliann will forward this information.
 - b. Kelliann and Aimee will meet to work on the employee handbook.
 - c. Levy amount: Roger was concerned that we make sure we put enough on the ballot that it will sufficiently cover the needs for the 6 years. It cannot be raised during that time but it can be lowered. He also believes that we will end up with a \$15/hr minimum wage in Washington and we need to take that into account. He believes that we need to have a 10% escalation rate in the insurance quote as well. Aimee said that she will expand the calculations for the operations across the 6 years beginning in 2020.
 - d. Review of HR Documents – Aimee Ozanich
 - i. Applications
 - ii. Job Descriptions
 - iii. Hire LettersBriefly reviewed – no action taken.
 - e. Review of Operational Documents – Aimee Ozanich
 - i. Pool Policies
 - ii. Lesson Schedule
 - iii. PricingBriefly reviewed – no action taken. Pricing was a concern on season passes, not knowing how long a pass will be good for. A punch card may be preferred for this year.
 - f. Insurance – Aimee Ozanich: Have not received all quotes yet
 - g. Timeline to Achieve Opening – Aimee Ozanich

a. Board Member Communications

None

Next meeting date: February 25: 5:30pm.

Adjournment: 6:42pm.