

## MEETING MINUTES

### A. Call to Order

Meeting called to order at 5:42 PM.

### B. Roll Call

All board members present. David arrived at 5:43 PM. Audience member in attendance were Krystal Poplawski.

### C. Public Comment:

There was no public comment was expressed.

### D. Approval of Meeting Minutes from April 29, 2019

Approval of the minutes from April 29<sup>th</sup> will be tabled until the next meeting.

### E. General Business

#### 1. Approval of claims for payment:

Discussion: Kelliann reviewed the Allen Insurance payment approved from the last meeting and updated Norma. Invoices were reviewed as listed below. The City of Selah included an additional invoice and was increased from \$78.74 to \$139.43. Roger asked clarification on the water bill. Kelliann and Aimee indicated SPRSA will be paying for water bills and with a plan to be reimburse at the end of the project.

Action: Norma motion to approve the claims for payment. Kelliann seconded the motion. All approved in favor, motion passed.

##### a. M&O Levy

i.

##### b. Pool Construction

- i. Pay App #8 (Pease & Sons) - \$647,603.94
- ii. NAC #24 - \$11,116.79
- iii. LWA - \$4,060.00
- iv. GN Northern - \$2,114.00
- v. Strata - \$956.00
- vi. City of Selah - \$78.74
- vii. Pacific Power - \$552.62

### F. Old Business

#### 1. Mission, Vision, Values (Qualities) – Final Review

Discussion: The mission, vision, and values were reviewed. Kelliann made some revisions to the original statement. David feels the vision statement is too brief and should paint a more thorough picture. Diane mentioned that the vision statement should be an elaboration of the mission statement. The final version for the vision statement is “The Selah Aquatic Center is a cornerstone of our community where we pride ourselves on contributing to the quality of life for our community and future generations through welcoming, fun, safe, and positive aquatic experiences.” The final version for the mission statement is “The mission of the Selah Aquatic Center is to provide a fun, safe, and positive experience for all. The facility will offer a variety of educational, competitive, and recreational aquatic experiences for swimmers of all ages.” The values/qualities were reviewed by the board. Diane mentioned it would be beneficial to reorganize the qualities. Kelliann requested Rainan place this on the website. Diane suggested placing it at the front desk as well.

Action: Aimee moves to accept the mission, vision, and values as edited and discussed. Diane seconded the motion. All approved in favor, motion passed.

## G. Selah Aquatic Center – Construction Project

### 1. Updates – Roger Bell-

Discussion: The paneling that was to be placed in storage unit was expensive so a cheaper alternative was pursued. This change was a suggested value engineering change from Pease and Sons. Kelliann expressed the stellar job in regard to financial savings throughout the project. Roger mentioned the roofing was still behind schedule, taking anywhere from 7-9 days. The current schedule reflects the concrete for the deck is to be completed May 21<sup>st</sup> to the 28<sup>th</sup>. The final tile work is scheduled for the first week of June. The project should be complete by the 5<sup>th</sup> of June. The parking lot restoration will be completed after and will likely take a week. At this point diplomacy is necessary to complete project in a timely manner. Several options have been discussed and Kelliann will keep us updated. Aimee asked about a soft opening the third week of June to complete training. Roger and Kelliann mentioned that the occupancy permit will need to be granted by the City before we can operate in any manner so it is still likely to be the first week of July.

### 2. Interlocal Agreement

Discussion: Don Wayman mentioned that it would take about 30 days before the money is available to us with regards to the Wixson Park Parking Lot Restoration. The board reviewed the interlocal agreement. A discussion was had regarding the details of the agreement. The City is essentially covering the cost of the sidewalk and will maintain the sidewalk in the future. Kelliann expressed great appreciation to Roger for his diplomacy in working with the City to ensure a positive outcome.

Action: Roger makes a motion to we pursue this agreement contingent on attorney review. Kelliann seconded the motion. All approved in favor, motion passed.

## H. Selah Aquatic Center - Operation

### 1. Hiring Decisions – Aimee Ozanich

Discussion: Pool manager interviews were held on Thursday, May 2<sup>nd</sup>. Scott Willey is the decided pool manager. Elyse will be the head swim instructor to improve scheduling and flow for operations. May 25<sup>th</sup> will be the final date for applications to be received. Aimee hopes to pay Scott and Elyse starting the first week of June to ensure proper planning time. SPRSA will be getting an account with Banner Bank. We have received an updated phone number. Scott and Elyse will be at the next meeting. Aimee discussed the option for submitting an ad for employment and the anticipated opening date in the local Selah newspaper.

- a. Pool Manager, Scott Willey
- b. Head Swim Instructor, Elyse Kuebler

### 2. Summer 2019 Schedule

Discussion: Aimee reviewed the schedule for operations. The next priority will be implementing Jackrabbitt, a registration and scheduling software.

## I. Board Member Communication

### 1. Selah Community Days – Kelliann Ergeson

Discussion: Aimee completed the application for the Selah Parks Foundation. The goal is for SPF and SPRSA to team up for the booth. Times are available Saturday 12-3 PM and 3-6 PM. Board members proceeded to sign up for specific shifts. A discussion was had regarding the hand out. Suggestions to include updated levy info, portrait of pool, pool mission, website, phone number, and the phrases “the Selah Aquatic Center is the cornerstone of our community” and “under new management”.

### 2. Nana Kate’s Paint Night

Discussion: Nana Kate’s volunteered to host a paint night for SPRSA. The date decided was June 4<sup>th</sup> or June 5<sup>th</sup> for a paint night fundraising. Aimee will reach out to schedule and discuss details.

### 3. M&O Levy – Roger Bell

Discussion: Roger reminded the board that we need to address the M&O levy and how we will pursue passing it. Aimee would like Barb Petrea and Amy/Dan Peters at the meeting we discuss this. Norma suggested we log any questions and comments we receive to ensure we have a good idea of community opinion. David suggested we have a sign-up sheet for volunteer to advertise the levy.

## J. Next meeting date: May 20, 2019 at the Civic Center

## K. Adjournment: 7:24 PM