

Selah Park & Recreation Service Area
Board Meeting
5:30pm Monday, March 4, 2019
Selah Civic Center

Chairman:
Vice Chair:
Secretary:
Board Members:

Kelliann Ergeson
Norma Smith
Aimee Ozanich
Diane Underwood
Roger Bell
Rainan Viernes
David Lemmon

MEETING MINUTES

Call to Order: 5:39pm

Roll Call: All board members present except Norma who was excused.

Public Comment: Heidi H., Krystle P., Kim Carter

Kim Carter addressed the board on behalf of the Selah Dolphins regarding the cost to the team for using the pool this summer. She gave a brief history of the cost to the team for pool use spanning the last 10 years or so. She was proposing a flat fee for renting the pool instead of the pool pass option this year. With the uncertainty of the length of the time the pool will be used, the team will have to pay to practice other places. She also gave the schedule for the home meets: July 2, 9, 11, 16, 18, and 24. She also stated that the Dolphins are a willing partner with the pool rental and want it to be a fair and equitable relationship for both parties. There was discussion of a 10'x4' area above the lockers for a record board. The Dolphins will need to provide the materials and keep it updated. Shelves are also a part of the construction project.

Heidi brought examples for the recognition wall from the local engraving company. It is estimated that there will be about 10 plaques for the wall for the large sponsors.

Approval of Meeting Minutes: Approval of minutes of Feb. 4th: Roger motion to approve, Aimee seconded, motion passed.

General Business

1. County Report – The board reviewed reports and summary of each of the accounts' activities.
 - a. Treasurer's Report:
 - b. Approval of claims for payment: Norma motioned to approve all bills – amended in the original agenda. Kelliann seconded the motion. All were in favor, motion passed.
 - c. Pool Construction:
 - i. Pacific Power \$299.95
 - ii. Reimbursement to Selah Chiropractic for Pacific Power bill paid mistakenly \$578.69

Study Session:

1. Selah Aquatic Center Operations
 - a. Final Review of HR documents – Aimee Ozanich. A discussion was held on the applications, job descriptions, hire letters and parent letters. Edits were made and new documents will be provided at our next meeting with revisions complete. Diane noted the need for a letterhead of some type. Aimee indicated that she was not good at this and would welcome anyone who has those skills to provide a letterhead. Items that need to be clarified are what fair hiring practices are, what is appropriate, job requirements and hiring to them, background checks required for adults (what about 15-17), options for background checks other than the WA State Patrol which are free and apply for those in-state.
 - b. Review of Operational Documents – The board discussed the handbook and decided that drug testing and background checks needed to be investigated for cost, and policies. It was stated that when L&I claims occur, the injured employees are required to do a drug test.
 - i. Pool Policies
 - ii. Lesson Schedule
 - iii. PricingBriefly reviewed – no action taken.

- c. Insurance – Aimee Ozanich: Have not received all quotes yet but Jamie and Tammy will attend the meeting 3/15 to provide quotes and explanations of the coverage.
- d.

a. Board Member Communications

None

Next meeting date: March 25: 5:30pm.

Adjournment: 7:22pm.